



Lake Crystal MN

Job Description: **Metal Prep Associate**

Job Summary:

Responsible for meeting customer needs by:

- Setting up and operating metal preparation equipment which may include wash bays, media blasting, etc. to remove paint, rust, etc. from truck bodies, chassis, and hoists
- Maintaining a clean work environment
- Performing minor equipment repair
- Other duties as assigned

Tools Used:

Overhead chain hoists, forklift trucks, handcarts, measuring devices and all types of hand/air tools, business operating system, etc.

Safety

Equipment:

Safety glasses, face shield, blasting headgear and respirator hood, steel-toed shoes with metatarsal guards, earplugs, gloves, safety props as needed

Environment:

Heavy industrial atmosphere including exposure to grease, oil, heat, humidity, occasionally cramped quarters and possibly wet conditions

Job Requirements:

1. Must be approved to wear a respirator hood after completing a medical questionnaire and pulmonary exam completed by the licensed health care professional designated in our respirator program.
2. Ability to manually move product and materials up to 50 lbs. through regular heavy physical exertion, including but not limited to lifting, carrying, pushing, pulling and bending. Using the overhead hoists requires ability to push and pull up to 100 lbs.
3. Ability to determine and make equipment adjustments as needed, read complicated instructions, measuring devices, and perform basic computer data entry.
4. Ability to work in a variety of positions including but not limited to kneeling, crouching, bending, twisting and turning. Ability to stand and work on concrete for several hours at a time.
5. Able to work in a team environment to identify and solve problems, attend and participate in required company meetings.
6. Ability to attain and maintain production efficiencies and quality standards.
7. Must work in a safe manner following safety procedures, including: wearing PPE (Personal Protective Equipment), completing Maintenance requests, and communicating hazards to co-workers and management.
8. Completing and complying with annual Hazardous Waste Management Training for waste management, storage, transport and record keeping
9. Must be a team player working with co-workers, other departments and/or other TBEI facilities. The focus is on meeting company goals and initiatives.
10. Must work at a reasonable pace (measured by production efficiency) and within our quality standards to insure timely completion of tasks and must work overtime as required to meet customer needs.
11. Ability to pass our forklift training program preferred.

Jerry Schopp, Director of Operations, North Date

Sandy Hanson, HR Manager Date