



Lake Crystal MN

Job Description: **Body Assembler**

- Job Summary: Responsible for meeting customer needs by:
- Assembling and inspecting painted dump bodies and Hoist-Subframes
 - Touch up paint as necessary.
 - Assisting with continuous process improvement and lean initiatives by following process flow, remaining flexible to complete tasks as part of the team
 - Maintaining a clean work environment in accordance with 5S training
 - Adhering to strict military and company quality specs including final inspections and documentation
 - Other duties as assigned
- Tools Used: Forklift, overhead hoist, measuring devices, hand tools, paint brush, computer, etc.
- Safety Equipment: Safety glasses, safety shoes metatarsal guards, ear plugs and gloves, respirator (when painting) etc.
- Environment: Heavy industrial atmosphere, which includes exposure to grease, oil, dust, heat, humidity, cramped quarters and moving objects
- Job Requirements:
1. Ability to manually move product and materials up to 50 lbs. through regular heavy physical exertion, including but not limited to climbing, lifting, carrying, pushing, pulling and bending. Using the overhead hoists requires ability to push and pull up to 100 lbs.
 2. Ability to work in various positions including but not limited to kneeling, crouching, bending, twisting, turning and climbing. Most of the work is done on concrete.
 3. Ability to read instructions, paint gauges, measuring devices, and perform basic computer data entry.
 4. Must be a team player working with co-workers, other departments and/or other TBEI facilities. The focus is on meeting company goals and initiatives.
 5. Ability to learn operations of multiple machines/jigs within a job area and must be able to regularly rotate jobs to meet job schedule, team needs or to meet any safety recommendations.
 6. Must work at a reasonable pace (measured by production efficiency) and within our quality standards to insure timely completion of tasks and must work overtime as required to meet customer needs.
 7. Must work in a safe manner following safety procedures, including: wearing PPE (Personal Protective Equipment), completing maintenance requests and communicating hazards to co-workers and management.
 8. Ability to pass our forklift training program preferred.

Joe Paulsen, General Manager Date

Sandy Hanson, HR Manager Date